

GUIDELINES – Effective Jan 1st, 2023

1.) Drop-Off

- No more than 25 items every 7 days
- Not more than 10 of the same type of item (jewelry, pants, books, etc)
- Neatly contained in a box, bag, or tub
- Breakables wrapped for their protection
- Curtains & bedding labeled with size
- If bringing items for more than one account; the items must be split prior to drop off
- Write your last name and consignor number on the end of your container (use our labeling station)
This allows you to just drop (under the big pink arrow) and run. No need to wait for a response from our team
If it is not labeled, please be sure to speak to a team member

2.) All items must be in complete salable form:

Clean, no odor, no holes, no stains, right side out, no pet hair,
all pieces & parts in working order, including light bulbs & batteries,
clothing not more than 5 years old

3.) Items must be in season – See schedule

4.) Items must not be on the not accepted list

Any of these items received will be returned to you

5.) We must be able to price a certain percentage of your items, or **you will be charged a handling fee**

If we can only price: 80-89%, \$5 / 70-79%, \$7 / 60-69%, \$9 / 50-59%, \$10 / 0-49%, \$15

- Common non-saleable issues we see:
 - Over the 25-item list
 - Items on not accepted list
 - Out of season (be sure to follow the schedule)
 - Item too inexpensive (can't price at the minimum of \$4)
 - Out of date clothing (more than 5 years old)
 - Pet hair, Stains or dirty, Odors (smoke/moldy/pet)
 - Not in working order (all pieces/parts, working batteries & light bulbs)
 - Garage sale stickers
- Ask yourself **"Would I buy this as is?"** - If the answer is not **YES**, do NOT bring it
- Items we don't believe can provide a profit for you will be handled as we see fit
- Some items may have their consignment period shortened depending on supply and demand

6.) Customers who have items returned

- Holiday specific items will not be returned if priced under \$10
- No more than 2 contacts will be made for items to be picked up. Be sure to notify us if you are unable to meet a pick-up deadline; another reasonable date can be agreed upon.
- If items not picked up, a **\$5 handling fee will be assessed**, and the items will be donated.
- Failure to contact us or pick up items 2 times, in a six-month period, will result in the account being changed to donate going forward.
- Be sure to keep us updated with your current email address and phone number.

7.) Look up your account on-line anytime

- Go to myresaleweb.com; Select Illinois; Select Reruns; Enter your consignor number; Enter your last name

8.) Keep account balance below \$250

9.) Accounts with a balance and no activity for:

- More than 6 months - will be charged a monthly fee of \$5.00
- More than 12 months - balance will be forfeited

INCOMING INVENTORY SCHEDULE

JANUARY	Winter (No short sleeve shirts)
FEBRUARY	Spring & Easter
MARCH	Spring & Baseball & Prom
APRIL	Spring & Summer
MAY	Summer
JUNE	Summer - No womens/Jr jeans Football, Volleyball, Soccer, & Back to school items
JULY	NO INVENTORY ACCEPTED
AUGUST	Fall & Homecoming
SEPTEMBER	Fall, Halloween, & Basketball
OCTOBER	Winter (No short sleeve shirts)
NOVEMBER	Christmas items only Decorations, party clothing, brand new items that can be used as gifts, etc
DECEMBER	Winter (No short sleeve shirts)

- **Holiday specific items will not be returned if priced under \$10**

EXAMPLES FOR EACH SEASON:

WINTER	Heavy sweaters, turtlenecks, tall boots, flannel items, winter hats, gloves, boots, items with snowflakes, snowmen / no open toe shoes, no tank tops, no short sleeves
SPRING	Light weight sweaters & long sleeves, capris, light weight jackets Nothing listed in winter, No shorts, tank tops, or open toe shoes,
SUMMER	Shorts, capris, tank tops, sleeveless shirts, sandals, flip flops, swimwear, No hoodies or womens/jr girls jeans
FALL	Things with leaves, Light weight sweaters & long sleeves, light weight jackets No heavy sweaters, winter outerwear, open toe shoes, capris

ITEMS ONLY ACCEPTED IN SEASON

Athletic shorts & tank tops	accepted year round
Swimwear	accepted year round
Decorative tins	Christmas only
Golf items	May - July
Hoodies	Not in Summer
Jeans - Womens/Jr Girls	Not in Summer
Short sleeve shirts	Not in the winter
Bike helmets	Spring & Summer
Capris	
Picnic baskets	Spring & Summer
Roller blades	Spring & Summer
Strollers	Spring & Summer
Bicycles	Summer only
Sleds / Ice skates	Winter only
Turtlenecks	Winter only