

## GUIDELINES – Effective Jan 1<sup>st</sup>, 2023

### 1.) Drop-Off

- No more than 25 items every 7 days
- Not more than 10 of the same type of item (jewelry, pants, books, etc)
- Neatly contained in a box, bag, or tub
- Breakables wrapped for their protection
- Curtains & bedding labeled with size
- If bringing items for more than one account; the items must be split prior to drop off
- Write your last name and consignor number on the end of your container (use our labeling station)  
This allows you to just drop (under the big pink arrow) and run. No need to wait for a response from our team  
If it is not labeled, please be sure to speak to a team member

### 2.) All items must be in complete salable form:

Clean, no odor, no holes, no stains, right side out, no pet hair,  
all pieces & parts in working order, including light bulbs & batteries,  
clothing not more than 5 years old

### 3.) Items must be in season – See schedule

### 4.) Items must not be on the not accepted list

Any of these items received will be returned to you

### 5.) We must be able to price a certain percentage of your items, or **you will be charged a handling fee**

If we can only price: 80-89%, \$5 / 70-79%, \$7 / 60-69%, \$9 / 50-59%, \$10 / 0-49%, \$15

- Common non-saleable issues we see:
  - Over the 25-item list
  - Items on not accepted list
  - Out of season (be sure to follow the schedule)
  - Item too inexpensive (can't price at the minimum of \$4)
  - Out of date clothing (more than 5 years old)
  - Pet hair, Stains or dirty, Odors (smoke/moldy/pet)
  - Not in working order (all pieces/parts, working batteries & light bulbs)
  - Garage sale stickers
- Ask yourself **"Would I buy this as is?"** - If the answer is not **YES**, do NOT bring it
- Items we don't believe can provide a profit for you will be handled as we see fit
- Some items may have their consignment period shortened depending on supply and demand

### 6.) Customers who have items returned

- Holiday specific items will not be returned if priced under \$10
- No more than 2 contacts will be made for items to be picked up. Be sure to notify us if you are unable to meet a pick-up deadline; another reasonable date can be agreed upon.
- If items not picked up, a **\$5 handling fee will be assessed**, and the items will be donated.
- Failure to contact us or pick up items 2 times, in a six-month period, will result in the account being changed to donate going forward.
- Be sure to keep us updated with your current email address and phone number.

### 7.) Look up your account on-line anytime

- Go to myresaleweb.com; Select Illinois; Select Reruns; Enter your consignor number; Enter your last name

### 8.) Keep account balance below \$250

### 9.) Accounts with a balance and no activity for:

- More than 6 months - will be charged a monthly fee of \$5.00
- More than 12 months - balance will be forfeited

## ITEMS NOT ACCEPTED

NWT means New with tags

Freebie items from give aways	All	*Couch or love seat covers	Household
Crib and/or crib mattress	Baby	Blinds (new in package ok)	Household
Diaper genie	Baby	Bread makers	Household
Soft baby toys	Baby	Bud vases (dollar store type)	Household
Bed pillows (new in package ok)	Bedding	CD storage	Household
Bed skirts alone (ok with comforter or NWT)	Bedding	Ceiling fans used (new in unopened box ok)	Household
Foam bed toppers	Bedding	Ceiling lights	Household
Individual bed sheets	Bedding	Charger plates	Household
Books from the library	Book	Fake plants	Household
Chicken soup books	Book	Fine china	Household
Diet/Nutrition books over 2 years old	Book	Hangers	Household
Reader's Digest books	Book	Hostess plate/cup set	Household
Self help books over 2 years old	Book	Misc coffee mugs	Household
Text books	Book	Paint party canvases	Household
Twilight book series	Book	Punch bowls	Household
What to expect books	Book	Snuggies (blanket)	Household
Altered clothing	Clothing	Tapered candles	Household
Company logo shirts (hoodies ok)	Clothing	Tins - metal (except Christmas in Nov)	Household
Mens suits / suit jackets	Clothing	Unframed posters	Household
Out of date clothing (over 5 years old)	Clothing	Wallpaper or Wall paper boarder	Household
Socks - (New in package OK)	Clothing	Wax melt with wax	Household
Tshirts - events, club sports, locations	Clothing	Wood calender frames	Household
TV persona items	Clothing	Wood wall sconces	Household
Underwear - (New in package OK)	Clothing	*Paparazzi jewelry	Jewelry
Wedding dresses	Clothing	Albums / 45's /Cassette tapes / *CDs	Media
Avon cologne bottles	Collectible	Magazines	Media
Boyd bears / Chrshd Teddy's / Merry Moo's / Prec Moments	Collectible	VHS tapes	Media
Decorative plates	Collectible	Crutches	Personal
Porcelian dolls	Collectible	Electric razors	Personal
*Cell phone cases	Electronic	Foot baths used (brand new in box ok)	Personal
Computer equipment (including printers)	Electronic	*Make-up	Personal
Ipod docks	Electronic	Massage chair cushions	Personal
PC games or programs	Electronic	Pet cones	Pet
Rock band instruments	Electronic	Shape up shoes	Shoes
Stereo equipment	Electronic	Snow skis	Sporting Goods
Telephones	Electronic	Dance mats	Toys
Typewriters	Electronic	Easy bake ovens	Toys
Virtual Goggles	Electronic	Stuffed animals	Toys
Wii balance board	Electronic		
*Trivial Pursuit / TV show games	Games		

\* Added for 2023

# INCOMING INVENTORY SCHEDULE

JANUARY	Winter (No short sleeve shirts)
FEBRUARY	Spring & Easter
MARCH	Spring & Baseball & Prom
APRIL	Spring & Summer
MAY	Summer
JUNE	Summer - No womens/Jr jeans Football, Volleyball, Soccer, & Back to school items
JULY	<b>NO INVENTORY ACCEPTED</b>
AUGUST	Fall & Homecoming
SEPTEMBER	Fall, Halloween, & Basketball
NOVEMBER	<b>Christmas items only</b> Decorations, party clothing, brand new items that can be used as gifts, etc
DECEMBER	Winter (No short sleeve shirts)

- **Holiday specific items will not be returned if priced under \$10**

## EXAMPLES FOR EACH SEASON:

WINTER	Heavy sweaters, turtlenecks, tall boots, flannel items, winter hats, gloves, boots, items with snowflakes, snowmen / no open toe shoes, no tank tops, no short sleeves
SPRING	Light weight sweaters & long sleeves, capris, light weight jackets Nothing listed in winter, No shorts, tank tops, or open toe shoes,
SUMMER	Shorts, capris, tank tops, sleeveless shirts, sandals, flip flops, swimwear, No hoodies or womens/jr girls jeans
FALL	Things with leaves, Light weight sweaters & long sleeves, light weight jackets No heavy sweaters, winter outerwear, open toe shoes, capris

## ITEMS ONLY ACCEPTED IN SEASON

Athletic shorts & tank tops	accepted year round
Swimwear	accepted year round
Decorative tins	Christmas only
Golf items	May - July
Hoodies	Not in Summer
Jeans - Womens/Jr Girls	Not in Summer
Short sleeve shirts	Not in the winter
Bike helmets	Spring & Summer
Capris	
Picnic baskets	Spring & Summer
Roller blades	Spring & Summer
Strollers	Spring & Summer
Bicycles	Summer only
Sleds / Ice skates	Winter only
Turtlenecks	Winter only